

Magnetic Resonance Research Center
University of Pittsburgh
MRRC 003: Protocol Compliance

PURPOSE

The purpose of this standard operating procedure document is to outline the use of “run sheets”.

POLICY

The MRRC offers a run sheet template. The template can be found on our website:

https://www.radiology.pitt.edu/sites/rad_docs/mrrc-docs/mrrc-safety-sop/RUN_SHEET.DOCX

The purpose of the run sheet is to track the sequences and parameters used during the scan. Projects that would like to use the run sheet should contact the MRRC to receive a copy of their protocol PDF. All parameters needed to fill in the run sheet template can be found in the protocol PDF.

It is the responsibility of the study team to bring the run sheet to the MRI scan and complete it as the session progresses. Also, the study team is responsible for keeping the form updated, if any changes are made over the course of the study.